

# WASHINGTON TOWNSHIP

WASHINGTON  
COUNTY

2025

## TOWNSHIP ASSISTANCE STANDARDS

GIVING ASSISTANCE WITH:

UTILITIES

FOOD

SHELTER

MEDICAL

BURIALS

TOWNSHIP ASSISTANCE STANDARDS

WASHINGTON TOWNSHIP

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## TOWNSHIP ASSISTANCE STANDARDS

### WASHINGTON TOWNSHIP

# OFFICE HOURS

Individuals desiring to file a township assistance application with Washington Township may do so by visiting the Washington Township website at [washingtontownshiptrustee.org/](http://washingtontownshiptrustee.org/) and clicking on “apply”. Please complete all pages of the application and follow the instructions to provide proof of identity and any additional documents needed, such as a copy of a utility bill.

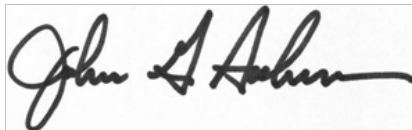
The Township Assistance Office will be open for business at 1201 E Hackberry St, Salem, IN by appointment only, weekends and holidays excluded. Voicemail is made available by the township to record your messages during times the trustee is unavailable. Your call will be returned within 24 hours, weekends and holidays excluded.

In the event of an actual EMERGENCY, the trustee is available by phone 24 hours a day, 365 days a year. Leave a message and your EMERGENCY will be addressed promptly.

EMERGENCY — an unpredictable circumstance or series of unpredictable circumstances that:

- (1) Places the health or safety of a household or a member of a household in jeopardy; AND
- (2) cannot be remedied in a timely manner by means other than township assistance.

Sincerely,

A handwritten signature in black ink, appearing to read "Joshua G. Anderson", written in a cursive style.

Joshua G. Anderson, Trustee

TOWNSHIP ASSISTANCE STANDARDS

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# INCOME GUIDELINES

Household Size	Gross Income Monthly Limit	Net Income Monthly Limit	Maximum SNAP Allotment
1	1580	1215	197
2	2136	1643	377
3	2693	2072	586
4	3250	2500	718
5	3806	2928	842
6	4364	3357	981
7	4920	3785	1062
8	5477	4213	1282

# TOWNSHIP ASSISTANCE STANDARDS

## WASHINGTON TOWNSHIP

### WASTED RESOURCES

1.40.03 WASTED RESOURCES — "Wasted Resources" means: the amount of money or resources expended by an applicant or an adult member of an applicant's household seeking Township Assistance during the thirty (30) days before the date of application for "township assistance" for items or services that are not considered necessities.

Examples of Wasted Resources include, but are not limited to the following:

1. Voluntary termination of employment
2. Failure to seek employment.
3. Failure to apply for energy assistance.
4. Failure to apply for food stamps/SNAP.
5. Failure to seek assistance from Southern Hills Church
6. Expenses for pets
7. Expenses for a pool or hot tub
8. Expenses for cable TV or satellite dish
9. Expenses for an outdoor security light
10. Expenses for more than one phone line
11. Non-use of savings, certificates of deposit, stocks, bonds, etc.
12. Possession of non-essential assets (RV, boats, motor homes, jewelry, guns, etc.)
13. Tobacco use
14. Alcohol use
15. Drug use

If it is determined during the review process that an applicant has wasted resources, the township may require the applicant to discontinue behaviors that waste resources prior to providing the applicant with township assistance.

# TOWNSHIP ASSISTANCE STANDARDS

## WASHINGTON TOWNSHIP

# ASSISTANCE ALLOWANCES

Number of Months Helped Jan-Dec	Assistance Maximum	Food
1	225	100*
2	200	n/a
3	175	n/a
4	150	n/a
5	125	n/a
6	100	n/a
7	75	n/a
8-12	50	n/a

\*Must apply for food stamp/SNAP assistance

BURIAL - \$2550, GRAVESITE- AT COST, CREMATION - \$1150

-Additional information needed for burial/cremation

# TOWNSHIP ASSISTANCE STANDARDS

## WASHINGTON TOWNSHIP

# WORKFARE

6.30.00 WORKFARE - OBLIGATED INDIVIDUAL(S) DEFINED - The trustee shall obligate any adult member of a household receiving "township assistance" for workfare. The trustee shall determine an applicant's suitability to perform available workfare. The township trustee may provide for medical examinations necessary to make the determination [IC 12-20-11-1 (a), (b)]

6.40.00 WORKFARE REQUIREMENTS The trustee shall obligate any adult member of a "recipient" household to do any work needed to be done within the county or an adjoining township in another county for any nonprofit agency or governmental unit, including the state, having jurisdiction in those townships.

At this time WASHINGTON TOWNSHIP does not require workfare to be performed.

# TOWNSHIP ASSISTANCE STANDARDS

## WASHINGTON TOWNSHIP

# PROOF OF IDENTITY

APPLICANTS MUST PROVIDE DOCUMENTATION TO VERIFY IDENTITY. APPLICANTS MUST ACCUMULATE A MINIMUM OF 6 POINTS BY PROVIDING ONE OR MORE DOCUMENTS LISTED BELOW. APPLICANTS WILL BE ASKED TO EMAIL THEIR ID TO [JGA.washtwptrustee@gmail.com](mailto:JGA.washtwptrustee@gmail.com) WHEN COMPLETING AN APPLICATION ONLINE.

DOCUMENT	POINT VALUE	DOCUMENT	POINT VALUE
Indiana Driver's License	6	Photo ID Card (school, work, etc)	2
Indiana ID Card	6	Reinstatement Letter from IN BMV	2
Birth Certificate	3	Car Registration	2
Driver's License (out of state)	3	Marriage or Divorce Record	2
Passport (unexpired)	3	Medicare/Medicaid card w/ photo	2
Probation Letter with vital information	3	Current Car Insurance Policy	1
Caseworker Letter with vital information	3	Indiana Hunting or Fishing License	1
Indiana Learner's Permit (valid)	3	Property Tax Papers	1
US Military Photo ID Card	3	W-2 Tax Forms or 1099 Form	1
US Dept of Immigration Documents	3	High School Diploma	1
Federal or Indiana Tax Returns w/ W-2	2	Baptism Certification	1



